



## **CAREER OPPORTUNITY AVAILABLE: Optometric Assistant**

Smoke Vision Care is growing and looking for a talented and motivated individual to join our eye care team. Candidate must be service driven and enjoy a fast-paced working environment. We are willing to train an exceptional candidate who enjoys learning, possesses a positive attitude and can work as a team with others. Basic computer knowledge and accurate data collection & entry are required. Experience and/or education in another area of health care, data entry, office skills, sales or service industry would be an asset for this applicant.

Our practice provides a wide range of services from the diagnosis and treatment of eye disease and routine eye examinations to optical dispensing and contact lens services. There are exceptional opportunities for learning new skills and professional development. Our team members are cross-trained to assist in many facets of patient care before being matched with specific primary roles.

Optometric Assistants are allied health professionals who assist optometrists in providing their highest level of vision care to patients and extend the optometrist's capabilities by assuming routine and technical aspects of vision care services. Technical duties may include but are not limited to front office procedures, billing and coding of insurance claims, patient scheduling, patient testing, patient education, contact lens procedures, selection and dispensing of eyewear. We are happy to train the skills to exceptional candidates with positive attitudes who are committed to providing excellent patient experiences.

Above and beyond the technical skills, our important hiring objectives include recruiting service orientated people who respect others, take pride in the quality of their work, strive to give their best every day and work well in a team environment. We believe the success of any business is a direct reflection of those that make up the team, we therefore value and invest in our employees to ensure that they attain their own career goals and become long term members of our practice. Full and Part-time opportunities are available in each location. Some evening and weekend hours will be required. Training Provided. Location of hire will depend on applicants residence although some travel between locations may occasionally be required.

A para-optometric is a paraprofessional occupation. The para-optometric provides a key role in the optometric practice and will receive training in basic eye anatomy, terminology, disorders of the eye, clinical procedures, contact lenses, optics and ophthalmic dispensing and office procedures.

We would consider full or part-time candidates. A full-time position may require some travel between locations. The candidate will need to be willing to work two evenings until 7:00pm and two Saturdays per month from 9:00 am until 2:00pm.

Candidates may complete an application and drop it off at any of our locations or send your resume and other pertinent communication via e-mail to [svcjobs@sbcglobal.net](mailto:svcjobs@sbcglobal.net). You may learn more about our practice at [www.smokevisioncare.com](http://www.smokevisioncare.com)



## **OPTICIAN POSTION**

Smoke Vision Care is private optometric practice that has an opening for a consistently compassionate, motivated team player who enjoys serving others while working in a fast-paced environment. Our primary eye care practice provides a wide range of services from the diagnosis and treatment of eye disease and routine eye examinations to optical dispensing and contact lens services providing exceptional opportunities for learning new skills and professional development. Though our team members are cross-trained to assist in many facets of patient care, we are searching for someone with skills aligned with the role of optician/eyewear sales associate. This position is ideally suited for a cross-over applicant with background in sales or service who may be looking for a new, exciting career that blends serving others in a health care environment with sales skills. Great customer service skills, interest in fashion and detail-oriented technical aptitude are traits suited to the profession.

An eyewear sales specialist / optician is responsible for fitting patients with eyewear that is appropriate for the prescription and visual demands of the individual. Eyewear sales specialist/optician will also have responsibilities of placing, verifying eyewear orders and assisting in other areas of the optical department and front office duties of the practice.

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We are happy to train the skills to exceptional candidates with positive attitudes who are committed to providing excellent patient experiences.

Full or Part-time candidates will be considered for each of our locations. Some evening and Saturday hours required. Pay commensurate with experience.

Please email your resume to [svcjobs@sbcglobal.net](mailto:svcjobs@sbcglobal.net) or fax to 269-695-2656